

**CATASTROPHIC ILLNESS IN CHILDREN RELIEF FUND COMMISSION**  
**POLICY/ADMINISTRATIVE PROCEDURE**

<b>SUBJECT:</b> Applied Behavior Analysis
<b>REVISED:</b> 6/8/2022 4/14/2021
<b>EFFECTIVE DATE:</b> 6/18/2008
<b>AUTHORITY:</b> N.J.S.A. 26:2-154(b), 156 N.J.A.C. 10:155-1.7(e) N.J.A.C. 10:155-1.14(a)(2) Commission Minutes: 6/18/2008; 4/14/2021; 6/8/2022

I. POLICY STATEMENT:

The Catastrophic Illness in Children Relief Fund may reimburse expenses related to Applied Behavior Analysis for children.

In determining providers' eligibility for reimbursement (N.J.A.C. 10:155-1.11(a)(4)), the Fund may reimburse board certified behavior analysts (BCBA), and board certified assistant behavior analysts (BCABA) or registered behavior technicians (RBT) when under the ongoing supervision of a BCBA.

The State Office will monitor the implementation of the Applied Behavior Analyst Licensing Act (P.L. 2019, c. 337) to determine when the Fund might require demonstration of state licensure to reimburse applied behavior analysis expenses.

Any payments for Applied Behavior Analysis are subject to the limits on Fund disbursements (caps) described in N.J.A.C. 10:155-1.7.

II. DEFINITIONS:

**Applied behavior analysis** means the practice of designing, implementing, and evaluating instructional and environmental modifications to produce socially significant improvements in human behavior, including the empirical identification of functional relations between behavior and environmental factors, known as functional assessment and analysis. See P.L. 2019, c. 337.

**Board certified applied behavior analyst** means a person who holds current, valid certification to practice applied behavior analysis. For purposes of Fund reimbursement, this means a Board Certified Behavior Analyst (**BCBA**) or Board Certified Behavior Analyst-Doctoral (**BCBA-D**).

**Board certified assistant applied behavior analyst** means a person who holds a current, valid certification to practice applied behavior analysis under the ongoing supervision of a board certified applied behavior analyst. For purposes of Fund reimbursement, this means a Board Certified Assistant Behavior Analysts (**BCABA**) practicing with a current state license under the supervision of a BCBA or BCBA-D.

**Registered behavior technician (RBT)** means a person who holds a current, valid certification to assist in delivering behavior-analytic services and who practices under the direction and close supervision of an RBT Supervisory and/or an RBT Requirements Coordinator, who are responsible for all work RBTs perform.

II. PROCEDURE:

When processing applications with ABA expenses, staff should request:

1. Physician diagnosis and authorization of ABA treatment;
2. Credentials (board certification) of the therapist or supervising therapist (BCBA; BCBA-D; BCABA or RBT under supervision of a BCBA or BCBA-D);
3. Clinical summary reports signed by the provider, including service dates, long- and short-term goals, and reference to any coordination with other providers;
4. Itemized bills for services, including name of child, date of service, and nature of service;
5. Insurance status and explanations of benefits (EOBs); and
6. Proof of payment.

**REVISED BY:** Amy Taklif  
**DATE:** May 31, 2022

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**DATE:** February 15, 2021